

**CUPE LOCAL 3175**  
**Executive Meeting Minutes**

**Date:** March 19, 2015      **Time:** 12:00 p.m. - 1:00 p.m.

**Location:** Kelly Room KFL&A Public Health

**Present:** Tanya Beattie, Danielle Bonnah Gord Mitchell, Lethycia Ouellet-Cote, Shannon Parker, Karla Weber

**Regrets:** Jeff Koenig, Andrew Girouard, Roslynn Blodgett

**1. WELCOME – S. Parker**

**2. READ AND APPROVE PREVIOUS MINUTES – February 18, 2015**

**MOTION TO ACCEPT:** L. Ouellet-Cote

**SECONDED:** S. Parker

**APPROVED –**with note that D. Bonnah was present at February Executive Meeting

**3. MATTERS ARISING – February 18, 2015**

**4.0** G. Mitchell to provide K. Weber with copy of Notice to Bargain letter.

**4. PRESIDENTS REPORT - G. Mitchell**

Bargaining Committee has met -next meeting scheduled for March 25, 2015

JJE -Meeting with Management and CUPE rep in April.

**Action:** Add Conference Time & Expenses to June GMM Agenda

**5. VICE PRESIDENTS REPORT - S. Parker**

Currently is working on several Return to Work portfolios.

Shannon attended ODRT disability workshop. Short Term and Long term disability information presented. Shannon has requested some more info on Long-Term disability and would like to see if CUPE has more info we can with members.

Shannon emphasized the importance of completing an Employee Incident Report.

**6. RECORDING SECRETARY REPORT - K. Weber**

-February Exec Minutes posted to web-site.

-Karla will be looking at CUPE list serve to ensure all members are included.

-Facebook-T. Beattie is admin for page-a link to CUPE web-site will be added.

**7. TREASURERS REPORT – L. Ouellet-Cote**

2013 books have been completed

Gord and Lethycia to investigate purchasing GIC's.

**8. BY LAW REVIEW COMMITTEE UPDATE – G. Mitchell**

New By-Law Committee to be formed in the Fall.

**9. COMMUNICATIONS**

**10. NEW BUSINESS**

**10.1**

**10.2**

**10.3**

**11. 11.0 NEXT MEETING—April 16 2015**