**CUPE LOCAL 3175  
Executive Meeting Minutes**

**Date:** May 16 2017 **Time:** 12:00-1:00pm   
**Location:** Liddell Room

**Present:** Shannon Parker, Andrew Girouard, Roslynn Blodgett, L. Oulette-Cote

1. **WELCOME -** S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** – Read and Approved.
3. **MATTERS ARISING: No matters arising from previous meeting.**
4. **PRESIDENTS REPORT –** S. Parker

A memorandum of agreement was signed for a member of the local who will be leaving the union for 13 months. K. Walters has been called back to work from her lay off; she will be taking a permanent part time positionas a home visitor in Napanee.Return to work, update provided.

1. **VICE PRESIDENTS REPORT-** A. Girouard

Continues to meet with members, he has some new members he needs to meet with before he leave his position May 31 2017. If he doesn’t have the opportunity to meet with those members he will inform the executive and one of the executive members with meet with them.

1. **RECORDING SECRETARY REPORT** – R.Blodgett

CUPE local 3175 gave the nurses week committee $100 to spend on a break for all staff to enjoy. The committee purchased cookies and fruit for all staff to enjoy. Many positive comments from members and non-members. Left over money to be donated to DTAF.

1. **TREASURERS REPORT –** L. Ouellet-Cote

We will be electing a new trustee in October 2017 as C. Fisher has left the organization and her trustee position was up for election in October.

1. **BYLAW REVIEW COMMITTEE UPDATE-**

Nothing to report.

1. **COMMUNICATIONS REPORTS-** R. Blodgett

**9.1** Membership engagement group launched the survey on the CUPE local 3175 website and Facebook. As of the first week in May we had 16 people who had completed the survey.

1. **NEW BUSINESS:**
   1. Obtaining members email addresses: The executive would like to obtain personal email addresses from members so we can communicate during the next contract negotiations. We will ask the stewards at the next meeting to help with this task.
   2. Work load/time demands: S.Parker continues to spend a lot of time in meeting called by Human resource.
   3. Collective Agreement language: Re Seniority. Discussed what happens when a member leaves the union for a period of time and returns.
   4. Upcoming General membership meeting: June 7 2017. There is a lot on the agenda for this meeting, we will need to hold a by-election for the vice president position, review the bylaws and vote on who we are sending to CUPE National Convention. We want to put out a memo to members about this meeting May 24 2017.
2. **STEWARDS:**
3. **NEXT MEETING: TBA.**