**CUPE LOCAL 3175
Executive Meeting Minutes**

**Date:** January 24 2016 **Time:** 12:00pm-1:00pm
**Location:** MacDonald Room.

**Present:** S.Parker, Andrew Girouard, Lethycia Ouellet-Cote , Roslynn Blodgett ,

1. **WELCOME -** S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** – Read and Approved.
3. **MATTERS ARISING- All action items completed for November 2016 meeting.**
4. **PRESIDENTS REPORT –** S. Parker

June 1 2017, October 4 2017 meeting dates need to be changed due to CUPE Ontario conference held over the first week of June 2017 and CUPE national Conference is being held the first week of October. **Action:** R. Blodgett to contact ongwanada to rebook meeting dates. Discussed the inclement weather policy and upcoming labour management meeting. There is upcoming education put on by CUPE National “Building Strong Locals” this education is being held in Halifax and S. Parker will be attending.

1. **VICE PRESIDENTS REPORT-** A. Girouard

None

1. **RECORDING SECRETARY REPORT** – R.Blodgett

None

1. **TREASURERS REPORT –** L. Ouellet-Cote

None

1. **BYLAW REVIEW COMMITTEE UPDATE-**

Members of the committee continue to meet; bylaws are coming along well the tools CUPE has provided have been very helpful.

1. **COMMUNICATIONS REPORTS-** R. Blodgett

Continuing to distribute educational opportunities to members and stewards. Member engagement group update: Continuing to work on the survey, the distribution of the survey can be discussed when the survey is ready. CUPE sponsored Tea February 23 2017: EC suggesting that the tea be moved closer to spring.

1. **NEW BUSINESS**
	1. **Member expense:** approved member’s mileage to be paid.
	2. **Education:** Spoke about in president’s report.
	3. **Job postings:** 3 data clerk positions posted.

**10.4 Meetings with employer Re: Scheduling:** ongoing

* 1. **Attendance Management:** Awaiting updated statistics.
1. **STEWARDS:**
2. **NEXT MEETING:** February 23 2017 5pm.