**CUPE LOCAL 3175
Executive Meeting Minutes**

**Date:** March 21 2016 **Time:** 5:00 p.m. – 6:30 p.m.
**Location:** Kelly Room

**Present:** Shannon Parker, Andrew Girouard, Lethycia Ouelllet-Cote , Roslynn Blodgett, Matt Doyle, Jeff Koenig, Ryan Decker, Monica Hurt, Nicole, Szumlanski

**Regrets:** none

1. **WELCOME -** S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** – February 08 2016 minutes read and approved.
3. **MATTERS ARISING-** Shannon and Andrew completed banking changes.
4. **PRESIDENTS REPORT –** S. Parker

On February 18 2016 S. Parker attended a leadership Day put on by CUPE. S. Parker emailed C. Lang re: CUPE workshops. There is a calendar of workshops being put together. A form was passed around for people to put down what workshops there interested in and when they would like to do them (week day, evening, weekend). Labour management meeting was moved to April 7 2016. Return to work update. **Action:** **If you know someone coming back to work encourage them to bring union representation with them to their return to work meeting. Action: Put something on the website that encourages people to bring union representation to their return to work meeting.** S.Parker also reminded stewards to let A. Girouard what questions members are asking. CUPE supplies have been ordered and will be in within the next couple weeks. S.Parker would like the Member Engagement Group to at some point conduct a survey to see what our members want and what would increase engagement.

1. **VICE PRESIDENTS REPORT-** A. Girouard

Working on return to work

1. **RECORDING SECRETARY REPORT –** R. Blodgett
 Education information provided for people to look at.
2. **TREASURERS REPORT –** L. Ouellet-Cote
3. Books are done.
4. **COMMITTEE REPORTS-** L. Ouellet-Cote

**Member Engagement Group update.** Group continues to meet.

1. **Communications:** none.
2. **UNFINISHED BUSINESS**
	1. Questions Re: Contracting out. S. Parker looking into it.
	2. Current Lay off Status. Update provided by S.Parker

 10.3 Refugee Status. Update provided by S.Parker.

1. **NEW BUSINESS**

11.1 Scholarship- L. Ouellet-Cote provided an update. Also, suggest to bylaws committee the review how the scholarship is awarded.

11.2 Trustees Report- L. Ouellet-Cote provided an update. Books are done, to be added to June general membership meeting agenda.

11.3 CUPE Ontario -R. Blodgett provided an update. D. Bonnah, M. Hurt and S.Parker have been selected to attend the 2016 CUPE Ontario Conference. **Action: Roslynn to email members dates and registration information.**

11.4 Pick dates for the June and October General Membership Meetings- S.Parker. **Action: Roslynn to look into booking a room at Ongwanada June 2 2016 and October 3 2016.**

11.5Stewards- N. Szumlanski. Action: **N. Szumlanski is requesting that the chief steward meet with stewards to review questions. Action: R.Blodgett to add Stewards to the agenda on months they attend meetings this will give them an opportunity to speak to issues, questions or concerns they have.**

11.6 Attendance Management Program- N. Szumlanski to look into “attack on sick time” campaign put on by CUPE.

**12.0**  **NEXT MEETING—**TBD