**CUPE LOCAL 3175
Executive Meeting Minutes**

**Date:** May 30 2016 **Time:** 5:00 p.m. – 6:30 p.m.
**Location:** Lunch Room

**Present:** Shannon Parker, Andrew Girouard, Lethycia Ouelllet-Cote , Roslynn Blodgett, Matt Doyle, Jeff Koenig, Nicole Szumlanski

**Regrets:** Ryan Decker, Monica Hurt.

1. **WELCOME -** S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** –April 18 2016 minutes read and approved.
3. **MATTERS ARISING- Action items completed**
4. **PRESIDENTS REPORT –** S. Parker

Update provided from April 17 2016 Labour Management meeting. Next Labour Management meetingis June 2 2016. S. Parker provided information about the Public Health forum day at OMECC. 16 representatives from health units from across Ontario attended the forum to discuss like issues/common concerns that the health units are dealing with. There was a motion made and passed at CUPE Ontario to continue with this forum with the hope to raise awareness of what Public health is and what we do to the community. S. Parker spoke about job posting and the interview process. Action: R.Blodgett to ask K. Chan if there are any internal interview recourses for staff members.

1. **VICE PRESIDENTS REPORT-** A. Girouard

Continues to meet with the Membership Engagement Group, they group has created a new member package that A. Girouard will be providing to new member. Action: A. Girouard to post a new member package on the bulletin board.

1. **RECORDING SECRETARY REPORT –** R. Blodgett
 Communications reviewed.
2. **TREASURERS REPORT –** L. Ouellet-Cote

Trustees will be providing a report at the June 2 2016 meeting.

1. **COMMITTEE REPORTS-** L. Ouellet-Cote

 **Member Engagement Group update.** Group continues to meet.

1. **Communications-**
	1. IT and Graphic design positions S.Parker: Discussed these position postings.
	2. Intro to Stewarding workshop June 17-18 2016. S. Parker: M. Hurt attending.
	3. Donation to Nurses Week 2016. S. Parker: CUPE local 3017 donated $100 for Nurses Week at the health Unit, there was a yogurt bar put on for all staff with the funds. Approx $120 was raised and donated to DTAF.
2. **NEW BUSINESS**
	1. Lay Offs- S.Parker: Update provided.

**10.2**. Bylaw Committee/Open Bylaws: We will be striking a bylaw committee at our meeting June 2 2016 and also opening the bylaws. We currently have 5 members interested in sitting on this committee.

**10**.**3** Health and Safety Recognition: S. Parker: Certificates are filled in and ready to go, S. Parker has contact those who will be recognized at the June 2nd 2016 meeting.

**10**.**4** Survey:S. Parker:Suggested to the Membership Engagement Group that they consider creating a survey and survey the member. Survey could include feedback on meeting the Christmas tea excreta.

**11.0 STEWARDS:**

 11.1 No concerns at this time.

**12. 0 NEXT MEETING—** TBA . Action: R. Blodgett to email executive member to arrange for a June 2016 meeting.