**CUPE LOCAL 3175  
Executive Meeting Minutes**

**Date:** March 15 2017 **Time:** 12:00pm-1:00pm   
**Location:** Liddell Room

**Present:** Shannon Parker, Andrew Girouard, Lethycia Ouellet-Cote , Roslynn Blodgett ,

1. **WELCOME -** S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** – Read and Approved.
3. **MATTERS ARISING- N.Szumlanski to ask D. Gordon about distributing survey via employer email, and submit final copy of the survey to L. Ouellet-Cote. –*Deferred***
4. **PRESIDENTS REPORT –** S. Parker

S. Parker informed us about a recent investigation and the procedures around handling an investigation. Discussed communication strategies for reaching members; looking at possible collecting personal email addresses from members.

1. **VICE PRESIDENTS REPORT-** A. Girouard

Continuing to meet with new members. Discussed upcoming Labour Management meeting March 23 2107.

1. **RECORDING SECRETARY REPORT** – R.Blodgett

None

1. **TREASURERS REPORT –** L. Ouellet-Cote

None

1. **BYLAW REVIEW COMMITTEE UPDATE-**

None.

1. **COMMUNICATIONS REPORTS-** R. Blodgett

Membership engagement group continues to meet on a regular basis. Hopefully will be sending the survey out (Facebook and the website) April 1 2017

1. **STEWARDS:**
2. **NEXT MEETING:**