

CUPE LOCAL 3175
Executive Meeting Minutes

Date: March 5, 2018

Time: 5:00pm – 6:30pm

Location: Swiss Chalet

Present: Shannon Parker, Lethycia Ouellet-Cote, Matt Doyle, Monica Barrett, Liz Stewart-Shaver, Nicole Szumlanski Jeff Koenig

Regrets: Ryan Decker

1. **WELCOME** - S. Parker
2. **READ AND APPROVE PREVIOUS MINUTES** – Read and Approved.
3. **MATTERS ARISING** –
4. **PRESIDENTS REPORT** – S. Parker – Memorandum of Agreements were discussed.
5. **VICE PRESIDENTS REPORT**- M. Doyle – Shannon and Matt will be attending the OMECC Conference at the end of March
6. **RECORDING SECRETARY REPORT** – No report
7. **TREASURERS REPORT** – L. Ouellet-Cote – half way through preparing the books for the audit
8. **BYLAW REVIEW COMMITTEE UPDATE** – in the next few weeks, Karla and Lethycia will be typing up the by-laws with the recommendations.
9. **COMMUNICATIONS REPORTS**- S. Parker – Shannon indicated the OMECC position for Area 4 representative was too much of a time commitment. Matt and Shannon will be attending the Public Health Forum next month. Not much information available on the Public Health restructuring, though some smaller PHUs have amalgamated.
10. **NEW BUSINESS:**

- 10.1** Email list: Some staff members have complained about not receiving staff emails. **Action: Matt and Ryan will review and update the list**
- 10.2** Water bottles: Lethycia is continually being contacted by new staff members re water bottles. **Action: water bottles will be included in the new members package.**
- 10.3** Clarification of Steward Committee meetings (By-Laws, Section 8,b) – Shannon suggested Matt could meet with Stewards separately if requested.
- 10.4** Steward role clarification (By-Laws, Section 8 (f): Greeting New CUPE Members : Nicole asked if we wanted to continue to meet with new CUPE members. **Action: Matt offered to take this on. Monica will send Matt the new member names and ask stewards to assist him re meeting with new members.**
- 10.5** Membership Engagement group, request for Executive Member support: the group is a working group and not mandatory. **Action: the Membership Engagement group will go on hiatus.**
- 10.6** Coffee/Tea Break – Shannon suggested we randomly offer tea, coffee, cookies and a fruit platter the week before Easter.
- 11. NEXT MEETING: TBA.**